

MARCH 2024 LIAISON REPORTS

Bylaws Review Task Force

The Bylaws task force continues to progress with updates.

Celebration Garden

Committee Minutes
Sunday, March 10, 2023
in person after church in the East Room and via Zoom

Present: *in person* - Julie Kant, Ellen Kuntz
 via Zoom - Chuck Barry, Susan Page, Peggy Trevanion

Check-In

Old Business:

1. Welcome to Susan Page, our newest member of the Celebration Garden Committee!
2. January 14 minutes approved
3. To reflect its multiple uses, the Memorial Garden has been renamed the **Celebration Garden**. At the Mid-Year Congregational Meeting on January 21, this title received the most votes. The Board approved the change on Feb. 5. The name has been changed on the church website. Please let Julie know if you find references that need to be corrected.
4. Memorial walls report: Joe Meier, our resident structural engineer, has reviewed the Pashek+MTR construction plans for the memorial walls.
5. Horticultural Report:
Blue juniper seedlings (6-8") (from NAEC seedling sale) for ground cover to eventually replace mulch.
Add button bush to shrubs already planted.
Add stakes to straighten trees that are leaning.
6. Finances Report: \$5,928 as of Feb. 5, 2024

7. Chuck will clarify BOT’s view on whether to formally acknowledge the roles played by the Moreths and Pat Bauer in the maintenance of the Garden.

New Business

1. Creation of Covenant by and for the Celebration Garden Committee (draft attached)
2. Revised text for plaques on memorial garden walls:

	Celebrate

(entrance to garden)

Life Love Community	

3. Update on upcoming memorial services:
 Lowell Swarts – private interment of ashes (date?)
 Rik Laird – arrangements being made by his widow, Patti Rambasek. June 1?
 Others?

Action Items:

Who?	What?	Due date
Chuck	Will check with Sara at Pashek+MTR on progress of construction documents for memorial garden walls.	
Chuck	Chuck will clarify BOT’s view on whether to formally acknowledge the roles played by the Moreths and Pat Bauer in the maintenance of the Garden.	
Julie	Will send “A Guide to our Memorial Garden” pamphlet to all committee members	
Julie	Send draft of covenant for all to read; proposed edits (changes/corrections/additions) should be sent to Julie <u>April 15</u>	15 April
Julie	Send spreadsheet with all known memorials in and outside the church to Ellen	

Next Meeting: Sunday, May 12, 2024 at Noon in East Room

Covenantal Relations

We continue to work with Teams and Groups as they create and finalize their Covenants. Hopefully, we will share a Chart with you/the Board in the near future to provide a Visual of where we are in the process.

Denominational Affairs Committee

1. A new CAR document will be provided to reflect the changes.
 - The UUCNH cluster representative will report directly to the board as they have in the past rather than being a member of the committee. The committee budget is not including a budget for cluster activities.
 - Add the responsibility of the committee to recommend 4 delegates to the board for approval. It will be up to the committee how they are selected/elected, etc.

The team will review the CAR draft update and submit to the board after the next meeting. Here is the draft we will review. [2024-02-21 Denominational Affairs Committee CAR](#) Feel free to add any comments you have to the doc.

2. UUA board meeting Feb highlights and Article II Amendments [UUAffairs E-news 2024-03](#)
3. UUAffairs will be sharing the reporting and the UU the conversation invitation Ally forwarded with members and friends.
4. Volunteers haven't been breaking down our door to join. At the moment there is a large demand for volunteers.

Questions:

- What feedback is the board hearing regarding the article II information distributed, CER highlights, E-news information?
- I'm not clear how/when the board decides what will be voted on at the June congregational meeting. Do we need to request the board to hold a congregational vote in June on Article II, Amendments, other known ballot questions, the role of delegates, UUCNH vote, etc.? If so, when do we need to request that by? What do we need to provide and what role if any will we have?
- Is anything needed from us to help the board expand access to the UUCNH ballot box so more than 39% (about 75/190+) are able to vote.

Fundraising Team

No updates.

Leadership Development Team

LDT is preparing for the March leadership council meeting. Per the bylaws LDT posted a call for Board and LDT nominations in the enews; this will run for three weeks.

Safety Team

No updates.

Stewardship Committee

Meeting Notes – February 1, 2024

Present: Carol Ballance, Michael Horwitz, Jonathan Murray, Mike Giazzoni, Ivan Baumwell, Beth Zak, Diana Hull

Unable to attend: Mary Ellen Johnson, Isaac Elias, Rev. Lee Anne Washington, Kathi Finch

1. Approved minutes from last week's meeting
2. Reviewed and accepted Stewardship Committee covenant
3. Discussed overlap with Minister Discernment meetings
 - People will need to go to two meetings
 - Should we switch to different approach?
 - Discussed one-on-one canvassing, everyone signing pledge cards at church one

Sunday

with meal afterwards, Stewardship coffee hours.

- Decided that we are too far down the path to change this year – will move ahead as planned
4. Cottage Meetings
 - Carol sent letter to Leadership Council members requesting volunteers to host a cottage meeting. One volunteer so far (Julie Kant)
 - Carol discussed at craft group today and will send letter
 - Beth to post cottage meeting host letter to committee share drive
 - Cottage meetings will be held at a variety of days and times
 - Volunteers should email Beth (bethzak@yahoo.com) with the dates and times they could host a cottage meeting
 - Committee members should host a cottage meeting if it works for them.
 - NEED VOLUNTEERS WITH DATES FOR COTTAGE MEETINGS BY FEBRUARY 23 in order to get sign up info together
 - Beth to contact Sona about how people will sign up for meetings. We may be able to have a link in the February 29 e-news to the session calendar, or it may be a link to email Beth.
 - Will have someone at coffee hour with a laptop to help people sign up to attend cottage meetings
 - Will have someone at coffee hour with a clipboard to help people sign up to attend

Cottage meetings

5. Lead Donor Event

- invitation has been sent
- Reviewed how quartiles were identified
- Approximately 45 pledge units/54 people invited.

6. Publicity

- Carol talked with Kathi Finch.
- 3/3 – planning to have skit with Captain Kindness and his new sidekick, Stew R. D'Ship (sp?) that will feature the "GenerosiTREE".
- 3/10 – Kathi will talk to Mary Doubleday about having a generosity-related song.
- 4/14 – Celebration Sunday – skit with Captain Kindness and Stew.
- Discussed potential people to play Stew
- Discussed having a teaser about the tree in the 2/23 e-news. Would allow lead donors to put their names on their leaves at 2/24 Lead Donor event.
- Diana showed progress on the tree. Looking for stencils for the letters – Jonathan may have, will check and get back to Diana
- Discussed putting progress marks on the tree at 10% increments. Will add \$ amounts later when they are known.
- Carol working on writing announcements for e-news, Order of Service insert and mailings (one for those who pledge, one for those who don't pledge)

7. Pledge cards

- Proposed changes are ok with Mary Ellen, Dennis and Lindsay
- Mike H working with Sona to update pledge card to start printing
- Will also update online pledge card
- Will include an envelope for privacy
- Need to ask Lindsay how she wants us to handle pledge cards

Workspace Support Committee

March 2024 Board Report

1. DMARC Weekly digest for UUCNH.org

Team members have been working to make certain that our emails are aligned DMARC protects from spoofing and phishing attacks.

At the end of February it was reported that the emails from our domain are 99% aligned

Areas not in alignment include:

- Constant Contact

- Mailgun (website form)

- Sendgrid - possibly from copier

- elvantomail.com -- church management system (not Breeze)

Team members will be focusing this month on aligning the emails from Constant Contact

2. Quarantine

It needs to be noted that emails to church accounts from external accounts are sometimes quarantined resulting in a delay for the email to be delivered. All board members have a church account. Sending email from your church account will keep your email from being quarantined.

Note: A team member manages the quarantine and determines whether the email should be approved for delivery or denied.

3. Personnel Committee Organizational Unit Created

An organizational unit is simply **a group that an administrator can create to apply settings to a specific set of users**. A user's organizational unit determines which services and features are available to that user.

This new organizational unit was established so users assigned to this unit are not allowed to share files from their shared drive. The personnel group was moved into this new organizational unit.