

## **MID-YEAR CONGREGATIONAL MEETING MINUTES**

January 24, 2021 - Conducted on Zoom

[ Since no votes were taken, a quorum was not required, and individual member attendance was not recorded. Access via Zoom link was by pre-registration of Members and Friends of UUCNH. 74 Zoom participants joined the meeting.]

The meeting was called to order at 12 noon by Julie Kant, President of the Board of Trustees. The agenda followed was that which had been distributed in advance of the meeting. Presenters delivered their remarks via Zoom, including screen-shared slides. Questions and comments could be shared through the chat function.

### Two presentations were made on budget and facilities issues:

- Buildings and Grounds – Mark Swihart      Mark provided a summary of facilities management over the last 6 months, emphasizing the good work of our Sexton, Patrick Bauer, repairs and improvements (such as the roof project), and issues related to this pandemic period. Several slides detailed work completed and still in progress.
- Finance Committee – Dennis Doubleday      Dennis began with the good news that our church finances are stable at present, in spite of the pandemic. He reviewed the status of our budget and identified several contributing factors, including strong fulfillment of pledges to date and Bellwood's continuation of its payments even though they have not been using the church building for in- person classes. There was a brief discussion of challenges ahead in the second half of our fiscal year.

### Five Committee and Team updates were presented:

- Ministry Council – Matt Ferry      Matt briefly reviewed the role of the Ministry Council and focused on the work beginning to support the Board's anti-racism goal. The Ministry Council finds this to be challenging and worthwhile work and asks for commitment to pursue it.
- Systemic Change Team – Liz Perkins      Liz provided an update on the Team's substantial activities with four organizations: UU Justice PA, March on Harrisburg, Fair Districts PA, and PIIN. In addition, they are actively involved in our collaboration with St. Brendan's on racial injustice issues. There are many opportunities, and the Team would appreciate additional members.
- Green Sanctuary – Matt Mehalik      Matt noted that the Board has officially converted this Task Force to a Team, and that the UUCNH Green Sanctuary application has been submitted to UUA. He summarized the great effort that went into this over the last 3 years, the continuing benefits, and the intersection with other church efforts, e.g., social justice.
- Memorial Garden – Chuck Berry      Chuck (who is co-chair of this effort with Peggy Trevanion) gave a progress update on Phase 1 of the project, which has been impeded by factors such as contractor illness and complications (drainage, electrical and other problems). Land has been leveled and problems solved, but

winter weather has delayed completion of Phase 1 (planting trees, installing paths, etc.) until spring.

- **TrUUE Colors Task Force** –Amy Terizzi (with Erin Terizzi) Amy introduced this new group established to promote LGBTQIA issues and to serve as a support group for its members. She explained that while UUCNH became a Welcoming Congregation in 2003, this should be an ongoing process. She described the 5 Practices of Welcome Renewal suggested by the UUA that this Task Force will be promoting. The group is open to all – not just LGBTQ individuals – and would welcome more members.

A Call for New Business resulted in no responses. Following thanks and appreciation for all presenters and those organizing and conducting the Zoom meeting, the Board President asked for a motion to adjourn. Motion was made by Dennis Doubleday, seconded by Peggy Trevanion. With no objections, the meeting was adjourned at 12:58 pm.

## **ANNUAL MEETING MINUTES** *(Submitted by Minutes taken by Connie Ritzert)*

2021 Annual Congregational Meeting Minutes - June 6, 2021

A virtual online meeting was conducted using the Zoom Teleconferencing system. Since official business requiring congregational voting was to be conducted, access was restricted to Members, according to the UUCNH By-laws, through a process of pre-registration and controlled check-in.

1. **Call to Order** The meeting was called to order at 12:04 pm by Alex Saksen, Vice President of the Board of Trustees. A quorum was achieved: 67 members. Quorum minimum requirement: 36. The process for voting and commenting was demonstrated, and test polls were successfully completed.
2. **Approval of Prior Congregational Meeting Minutes**
  - a. **2020 Annual Meeting 6/14/20** Motion to approve by Becca Hovermale; Second by Dennis Doubleday. Minutes approved: 65 yes; 2 abstain
  - b. **2021 Mid-Year Meeting - 1/24/21** Motion to approve by Becca Hovermale; Second by Dennis Doubleday. Minutes approved: 63 yes; 3 abstain
3. **Board Report** Alex Saksen presented a brief overview, highlighting the updated policy on In-person Gatherings, strategic planning process, and facility construction projects/ planned improvements.
4. **Memorial Garden Update** Peggy Trevanion provided a summary of the Memorial Garden project, with a review of progress and an update on schedule.
5. **Capital Campaign** Mary Ellen Johnson provided a preview of activities to come in the Fall to initiate a Capital Campaign and the relationship of that effort to the Strategic Plan and facility improvement needs.
6. **2021 - 2022 Budget** Dennis Doubleday provided an overview of the budget proposed by the Finance Committee, the details of which had been made available to the congregation in advance. Motion to approve the proposed 2021 – 2022 Budget by Peggy Trevanion; Second by Bill McAdams. Budget approved: 65 yes; 3 abstain.

7. **Election of Board of Trustees Members** Bill McAdams, on behalf of the Leadership Development Team, presented the slate of nominees for election to the Board of Trustees, which had been published in advance of the meeting. There were no nominations from the floor through the process in place for those. Motion to approve the slate of nominees by Chuck Berry; Second by Joyce Kepner. Results of voting: [There was 1 abstention for the slate.]
- a. Jen Suehr (Leadership Track) 3-year term - 64 yes
  - b. Allyson Zadnik – 3-year term – 65 yes
8. **Election of Leadership Development Team Members** Bill McAdams presented the slate of nominees for election to the Leadership Development Team, which had been published in advance of the meeting. There were no nominations from the floor through the process in place for those. Motion to approve the slate of nominees by Chuck Berry; Second by Joyce Kepner. Results of voting: [There was 1 abstention for the slate.]
- a. Kathy Cypher – 3-year term - 62 yes
  - b. Jody Clark – 3-year term - 61 yes
9. **Document Management** Joyce Kepner presented an overview of the new Document Management Policy, the structure and process developed, and plans for transfer to the new system. More information will be provided over the next several weeks, and training will be offered.
10. **Recognition of Outstanding Service to UUCNH** On behalf of the Board, Alex Saksen recognized the following individuals and teams for their significant efforts and exceptional accomplishments over the last year in support of our UUCNH community
- Sunday Tech Team: Don Nelson, Nancy Kepner, and Bruce Traverse
  - In-Person Gathering Task Force: Barbara Draa, Connie Ritzert, Alex Saksen, Mark Swihart, Carol Watkins, Allyson Zadnik, and Andy Zadnik.
  - Building & Grounds Team: Mark Swihart
  - Michael Horwitz – UUA Certification / Membership / Connections Team Chair.
11. **Recognition of Departing Board Members** On behalf of the congregation, Alex Saksen recognized the contribution of Board members completing their terms, Mary Ellen Johnson and Kathi Finch, and thanked them for their service.
12. **Call for New Business** None identified.
13. **Adjourn** Motion to adjourn by Dennis Doubleday; Second by Becca Hovermale - No objections. Meeting adjourned at 1:27 pm.