UUCNH Board Meeting Minutes

Tuesday March 17, 2020

Meeting held via Zoom videoconference

Attending: Mary Ellen Johnson, Susie Wood, Hal Dixler, Dana Poss, Julie Kant, Don Nelson, Beth Zak, Rev. Jane Thickstun, Kathi Finch

Chalice lighting and opening words – 7:00

Check in

Voluntary minute taker is Kathi Finch

Approval of minutes from the Feb. 18, 2020 BOT meeting

Approval of liaison reports

Stewardship

- Don will embed a link to the online giving page on UUCNH website to encourage donations and pledging
- Rev. Jane will continue to include an Offering in Sunday services and pledges will still be encouraged during service
- Otherwise, stewardship activities suspended until April, when we have a better sense as to how things are going to play out with the coronavirus

Architect proposal for roof

- Hiring project management/architectural firm is expensive but the benefits are their expertise, their ability to interface effectively with the roofers, and their ability to make sure the project is done correctly
- BZ motioned that we move forward with the Florida bid, SW seconded – passed unanimously

Policy Manual discussion

- Board policy subcommittee needs to review Oversight section
- Governance Task Force is planning on having the manual in a final version by the Annual Meeting

Capital Campaign update

- MEJ will update the minutes from the recent task force meeting with some projected costs for various projects

Water pit

- New cover has been ordered and should be here in about 2 weeks
- Once here, the cover will be installed
Annual Meeting

- Updated bylaws will be voted on at the meeting
- Will hold meetings before Meeting to allow people time to read and process the proposed changes to the bylaws
- MEJ will send updated bylaws to congregants who led last bylaws change and ask for their input and advice about how to introduce proposed changes to the congregation
- Communications Team would like to do a presentation at the meeting about the updated website
- May also have a Memorial Garden plan to vote on
- Budget will also be voted on

Corona Virus

- Dana and Sona will send out an email to the church about contacting one of them for help with setting up a Zoom meeting for a church team, committee, or affinity group
- Rev. Jane will explore other opportunities to use Zoom to have people “get together” – maybe Wednesday vespers, online yoga, other conversations, “virtual coffeehouse”
- Need to focus on offering technical assistance to those who may need it to be able to access Zoom

Board transition

- Will have newly-elected board members attend June board meeting and will vote on executive committee roles then, rather than immediately after Annual Meeting as in years past


SW motion to go into Executive Session, MEJ seconded – unanimous vote

Next Executive Board Meeting – April 14
Next Board Meeting – April 21, Hal Dixler – volunteer note taker

Action steps

<table>
<thead>
<tr>
<th>Who?</th>
<th>What?</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Ellen Johnson</td>
<td>Update Capital Campaign document</td>
<td>April 21, 2020</td>
</tr>
<tr>
<td>Mary Ellen Johnson</td>
<td>Send updated bylaws to congregants for feedback</td>
<td>April 21, 2020</td>
</tr>
<tr>
<td>Mary Ellen Johnson, Susie Wood, Don Nelson, Kathi Finch</td>
<td>Meet via Zoom to discuss Oversight section of bylaws</td>
<td>April 21, 2020</td>
</tr>
</tbody>
</table>

Next meeting agenda items