UUCNH Board Meeting Agenda

Wednesday July 17, 2019

Chalice lighting and opening words – 7:00

Voluntary minute taker is Ed Patton.

Members present: Mary Ellen Johnson, Susie Wood, Julie Kant, Don Nelson and Ed Patton

Approval of minutes from the June 19, 2019 BOT meeting  motion: SW  2nd EP Vote: AYE

Approval of liaison reports  motion: SW  2nd: DN Vote: AYE

Buildings and Ground update

- Sexton: We have a handyperson/maintenance person. He’s a master plumber, carpenter, electrician, aka the whole enchilada. He has 38 years of experience. Seems to be a people person. His name is Patrick Bauer. He’s eager to start. He’ll start August 1, after paperwork.
- Patrick would be interested in setting up a workshop. It would need lockable cabinets, storage, and electricity. Possible locations include the shed or silo room upstairs. We may need to organize the shed and assign areas for storage.
- Chair or Co-chairs: Still looking for a chair. Some of our candidates are open to working as a team, but no luck finding a singular chair yet. Suggestion to keep looking and stress the team approach. We will set up a meeting with interested parties in August.
- People are leaving the upstairs AC units on and doors open. We will make signage to instruct people on how to leave the rooms.
- We will get signage to keep the fire doors between the sanctuary and friendship hall and the silos closed. It is a safety hazard. Could be added to Greeter duty.

Covenantal Relations Team (CRT) update

- New member Ed Patton: Reached out Joyce Kepner. She is honored, but worried about fitting it in her schedule.

Update on Task force for data storage: We have a team in place. A meeting is being worked out.

Update on meeting with Steve Feugi: Meeting went well.

Driveway safety update: Hedges and brush were trimmed back. SW has been talking to public works about putting up a mirror. Research has shown it can be tricky, so further trimming is suggested. Susie Wood will keep reaching out to public works. Brian Sullivan has made Rev. Jane her sign!

Policies

- Gun Policy: Susie Wood called Franklin Park to ask if there were other churches with a similar policy. None do. Churches are not covered as a gun free zone in PA, but private property is. Questions were asked if the policy is needed. It was decided that the policy be tabled pending further recommendation from Safety, Rev. Jane, or the UUA.
- Solicitation Policy: Edits and changes were made over the last month. Motion to accept: SW 2nd: DN Vote: AYE
- Policy will be posted on the church website.
Retreat: Date has been picked. Mary Ellen is looking for a facilitator. Since there is no kitchen, food must be figured out. Kathi Finch and Kathy Ke are assigned to figure out food options.

Safe deposit box: Lindsay Scott and Mary Ellen Johnson got into the safe deposit box. A lot of historical articles were found (agreements, wedding notices, etc.). Some items were left in the box: original deed, deed to Children’s Trust, incorporation docs. A system needs to be created to assure access and who gets access. A resolution could be passed each time new members join board to pass access on.
- Idea to create archive committee to scan membership book and document rites. Don Nelson volunteered to scan documents once new copier arrives.

Copy machine: Machine is on order.

Inclement weather person for TV: A volunteer is needed to notify the tv stations of closures. Mary Ellen will talk policy over with Sona.

Action steps

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<tr>
<th>Who?</th>
<th>What?</th>
<th>Due date</th>
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<tbody>
<tr>
<td>Susie Wood</td>
<td>Buildings and Grounds meeting</td>
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<tr>
<td>Mary Ellen Johnson</td>
<td>Contact Amy about trimming hedges, contact Kathies about setting up food for retreat</td>
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Next meeting agenda items (8/21/19)
- Look into creating archivist committee.
- Assign person to notify TV stations of delays and closings.
- Find member for CRT team