

UUCNH Board of Trustees Meeting Minutes

5/16/17

Board Members in attendance:

Ivan Baumwell
Dennis Doubleday
Joyce Kepner
Dawn Lindsay
Randy Minnich
Ellen Saksen
Robyn Travers

Ex Officio in attendance: Kristen Clarke, Scott Rudolph

Absent: Jennifer Halperin, Jan Hoeter (JWH)

Guests: Don Nelson, Susie Wood

1. Consent Agenda
 - A. Previous Month's Meeting Minutes (4/18/17) – no comments
 - B. Committee Reports from Liaisons – no comments
 - C. DD motioned; RM seconded: unanimous approval
2. Safety Preparedness Update—Sent letter to Mayor of Franklin Park and Chief thanking the officer. Need to find a way to communicate with the department better. Next step is to meet internally. RM to continue on the task force.
3. Little House Update—DD to continue on the task force. Received a quote for \$3,700 for the asbestos abatement which takes care of the permit. Early June is the earliest we can take care of the asbestos work as we don't want to do it while children are in Bellwood. **Motion for board to approve the \$3,700 asbestos. DD motioned; RT seconded: unanimous approval.**
4. DLFD Search—IB and SR to announce at the annual meeting that we will need four search committee members and one chair by June or July; JH would be an ex officio advisor and interim minister would be included as well.
5. Interim Ministry and Next Steps—Need an interim minister transition team. He needs help finding furniture, and recommendations for living locations. Start date is August 1. RT to ask him when he will be in the pulpit, when he plans to come to the Pgh. area, and how many people he needs on the transition, the purpose of the team, and if he wants a board member included.
6. Discussion on Race—Systemic Change team chose race as one of the two focus areas for the year. Sacred Conversations partnered with PIIN; formed two task forces to look at issues of systemic racism in the North Hills and internally. External task force moving forward, but the internal one did not. Work needs to come from a board level. Consider Allies for Racial Equity (ARE) for white people to be included in race awareness. Perhaps part of the board retreat. First step may be reaching out to the First Church's board to see how they are doing this. Success would be visible, included within our programming, and level of intention, etc. Goal is to be a church that is doing the work. Could use the Bennet Scale or DMI to evaluate.
7. Preliminary Planning for Board Retreat—SR recommends Joan as a potential facilitator for the meeting. Would want to include the interim minister, so meeting shouldn't be held until August.

Dawn to setup a schedule for when everyone is available.

8. Focus Areas—Communications Team to pull some advertising and resources with other UU churches to plan some ad buys and maybe radio.
9. Preparations for the Annual Meeting – JH has childcare covered. DD to provide the food. RT has proxies and available on the website and will print. Vote for leadership development team nominees, proposed budget, the board, and GTF. RM to create ballot print outs for the LDT nominee; Sandy Faulkner, the board nominees: Susie Wood and Don Nelson, and include a line for write ins. RM to ask Lynne for a sign in list of member names as of 60 days from March 21. RT and DL to staff the table. Board to setup and cleanup. Need official membership number to have a quorum; need 20%. IB/SR to announce during Sunday service, and remind people about childcare, food, and proxy does not count toward quorum. Brief meeting afterward for the new board.
10. New Business— ES to talk with Bellwood to add a sign for them to our existing road signs.

Adjourn 8:42 – DD motion to adjourn; RM seconded; unanimous
 Next board meeting: June 20, 7 pm

Action Item	Responsible Party
RM to continue on safety preparedness team and meet internally to discuss next steps	RM & JWH
Find out when Bellwood will be empty in early June to perform asbestos work	DD
Announce the need for a DLFD Search Committee to the congregation for four volunteers including one chair, along with Jen as ex officio and the interim minister	IB/SR
Contact Joan to lead the next board meeting.	SR
Setup a schedule for availability for the board retreat in or after August	DL
Provide food for annual meeting	DD
Have proxies available	RT
Work with Lynne to print ballots and membership sign-in sheet	RM
Man tables at annual meeting	DL/RT
Sound wranglers	Don Nelson and DD
Parliamentarian for annual meeting	Sue Broughton
Announcement during Sunday service to remind people about childcare, food, and proxy does not count toward quorum.	IB/SR
Talk with Bellwood to add a sign to our existing road signs.	ES