

Covenantal Relations Committee CAR Document

Charge

The Covenantal Relations Committee is charged is charged with

1. Promoting the Unitarian Universalist Church of the North Hills (UUCNH) Congregational Covenant – instilling the covenant throughout the Congregation
2. Managing its process for dealing with potential covenantal violations
3. Addressing potential covenantal violations that occur In addressing potential conflicts, the CRC is to balance the need for confidentiality with the need to keep the UUCNH Board and the Congregation informed about its activities

The CRC is to be made up of three members of the Congregation, nominated by the Leadership Development Team and elected by the Congregation, plus the minister and a Board member designated by it.

Authority

The CRC derives its authority from the Congregation and the Board of the Church. It has the authority to develop programs and materials to publicize the Congregational Covenant.

The CRC has the authority to develop and manage processes and procedures for dealing with potential covenantal violations. These include processes and procedures to

- Define actions that constitute potential violations, based on a review of the Congregational Covenant
- Identify potential violations
- Investigate such potential violations
- Charge violators with actions that it has determined are violations
- Make recommendations for sanctions for any violations it determines warrant such sanctions. The CRC is to work with the Board to determine who should deal with various types of violations and any resulting recommendations for sanctions.

The CRC has the authority to investigate potential covenantal violations and to recommend actions to address occurrences that it deems to be actual violations. This authority should be carried out in accordance with the processes and procedures that the CRC is to develop.

Responsibilities

- 1) Develop and maintain a Master List of activities, duties, timelines, tasks, formats, etc. for which the Covenantal Relations Committee is specifically responsible.
- 2) Maintain a relationship with and provide updates as necessary to the CRC's Board Liaison.
- 3) Submit a report on the CRC's activities for inclusion in the UUCNH annual report to the congregation.