

UUCNH Board of Trustees Meeting Minutes

12/20/16

Board Members in attendance:

Ivan Baumwell
Dennis Doubleday
Joyce Kepner
Dawn Lindsay
Randy Minnich
Ellen Saksen
Robyn Travers

Absent: Jan Hoeter (JWH)

Presenting: Sue Broughton, Bob Delaney, Ed Rockman

Ex Officio in attendance: Kristen Clarke,
Jennifer Halperin, Scott Rudolph

1. Consent Agenda

- A. Previous Month's Meeting Minutes (11/15/16) – IB: Date of Congregational Meeting should be 1/22. KC: Recommend adding the action items in the grid to the agendas so items don't fall through the cracks.
- B. Committee Reports from Liaisons – DD's report moved to discussion regarding parking lighting as a safety hazard and roof leaking.
- C. DD motioned; JK seconded - unanimous approval

2. Governance Task Force update:

Joyce Kepner, Sue Broughton, Bob Delaney, and Ed Rockman presented regarding a revised governance structure to the board. Governance – long range planning vs. ministry – action that sustains the church and mission on a day to day basis. New board would work on policies and procedures to monitor and maintain the policies, and the same with the CAR documents. There would be reporting from the council to the board, whether by the minister or one of the members of the ministry council. Major ideas are that the board becomes more strategic, and the day to day operations of the church go to the committees with coordination from the ministry council.

Motion to submit at the January Congregational Meeting a proposal to reduce the board size from 9 members to 7 members. DD – Concern that if this is not approved by the congregation but the GTF plan is approved, then you have a smaller board doing a larger amount of work. JK – You can pull in congregational members to supplement board members. DD motioned; RM seconded – unanimous approval.

Motion to present at the January Congregational Meeting the change to the bylaws that the board secretary be a voting member of the board chosen by members to be effective with the next board. IB – In favor of altering the way minutes are taken to increase efficiency, and limit the commentary. The next board can decide if they want to rotate or have one person as secretary.

DD motioned, DL second. 8 in favor; approved.
Propose as one motion with two parts.

JK – If there are questions or concerns, let us know. We can have a special meeting to discuss further as well.

3. Interim DLFD update: JH to provide a more detailed update in February because of the proposed search timeline.
4. Safety preparedness update: RM – Next step is for JWH and RM to go to the Franklin Park police and present the questions in January. IB – Please resend list of questions.
5. Little House update: DD – Asbestos survey was done and waiting for results. Demolition would be in early April when Bellwood is on spring break.
6. Green Sanctuary update: SR – Will reach out to Susie inviting her to the next board meeting to present the Green Sanctuary plan. Intent for board to vote on the proposal at the next board meeting, and then present to the congregation. Will include Ron Smart in the discussions as well.
7. Focus Areas; Group discussion: IB – Our group found it useful to coincide with the Communications meeting.
8. Mid-year Congregational Meeting planning: DD to plan lunch for meeting. IB – Each board member to send IB two names of people that should be thanked and why they merit recognition. Board to help with setup and tear down. DL & ES volunteers to function as counters as we look for a quorum. DD to serve as parliamentarian to ensure we are on schedule. Please ask the committee chairs to submit a mid-year update to Lynne two weeks to 10 days before the meeting. Lynne will make the proxy forms, and DL & ES to make them available to the congregation two Sundays before the meeting.
9. New Business: DD – Parking lot lighting is a safety issue. Ron is investigating contractors for it, but he doesn't have the budget. RM to keep in touch with Ron to discuss estimates and suggestions for where to pull the money from, and if Ron has questions he can talk with IB.

Adjourn 8:59 – DD motion to adjourn; RM seconded – unanimous

Next board meeting: January 17, 7 pm

Action Item	Responsible Party
Provide a detailed update in February because of the proposed search timeline for permanent DLFD	JH
Present the questions to Franklin Park Police in January and resend questions to board	RM & JWH
Invite Susie to present the Green Sanctuary plan at the next board meeting. Include Ron Smart in the discussions as well.	SR
Plan lunch for Congregational Meeting	DD
Serve as counters at Congregational Meeting	DL & ES
Send IB two names of people to be thanked	All board members

and why they merit recognition	
Help with setup and tear down at Congregational Meeting on 1/22	All board members
Serve as parliamentarian at Congregational Meeting	DD
Ask your committee chairs to submit mid-year updates to Lynne two weeks to 10 days before the meeting	All board members
Ensure proxy forms are available to the congregation two Sundays before the meeting	DL & ES
Keep in touch with Ron regarding parking lot lighting	RM