

## UUCNH Board of Trustees Meeting Minutes

7/19/16

Board Members in attendance:

Ivan Baumwell

Dennis Doubleday

Joyce Kepner

Jan Hoeter

Dawn Lindsay

Randy Minnich

Ellen Saksen

Absent: Scott Rudolph, Robyn Travers,

Michelena Wolf

1. Consent Agenda
  - a. Previous Month's Meeting Minutes (6/21/16) – Section on Committee Liaison assignments moved to discussion agenda. RM motioned to approve; JK seconded - unanimous approval
  - b. Committee Reports from Liaisons – no comments
2. Discussion/Vote on \$500 Bonus for the Office Administrator, Lynne Ferrari – IB – The funds are available to cover the bonus. RM motioned to approve; DL seconded – unanimous approval.
3. Discussion of a contribution to the Bellwood fence upgrade – ES – Spoke with Bellwood and their take for why UUCNH would cover a portion of the fence are as follows: 1. Children in UUCNH's religious education use the open space also. 2. It is a safety concern. 3. UUCNH's kids' programs (such as Easter egg hunt, etc.) as well as renters use the shared community space. Bellwood did raise about 80% of the funds, or \$3,340 of the \$4,200. Asking for the remaining \$860 from UUCNH. DD – Concerned that UUCNH owns the property, but we are told after the fact about the fence. Propose that going forward, the UUCNH board should be informed of projects and approved by the board first. There is a memorandum of understanding that we will work together to resolve issues. IB – Letter should be shown to Scott as well. ES – Maybe a question for their board as well if there is a long term plan for the fence. ES to draft a letter to Bellwood and review with Scott. ES also to review the existing memorandum of understanding between UUCNH and Bellwood. RM motion to contribute to funding the fence; ES seconded – unanimous approval. ES motion to provide the full \$860 for the fence; RM seconded – unanimous approval.
4. Liaison Assignments (new appointments in red)

Children and Youth Faith Development—Robyn Travers

Adult Faith Development—Robyn Travers

Helping Hands (formerly Caring)—Michelena Wolf

Communications—Ellen Saksen

Committee of Chairs—Robyn Travers

Finance—Dennis Doubleday

Fundraising—Dawn Lindsay

Stewardship—Jan Hoeter

Personnel—Robyn Travers

Leadership Development—Jan Hoeter  
Compassionate Service Team—Dawn Lindsay  
Sound System—Dennis Doubleday  
Sunday Services—Randy Minnich  
Systemic Change Team—Dawn Lindsay  
Buildings and Grounds—Randy Minnich  
Facilities Use (Rentals)— Dennis Doubleday  
Memorial Garden—Joyce Kepner  
Lay Pastoral Care Team—Scott has a question about this; Jan Hoeter will volunteer if needed  
Children’s Memorial Fund—Joyce Kepner  
Bellwood Preschool—Ellen Saksen  
Connections—Michelena Wolf

5. Agenda Items for the Board Retreat 8/20/16
  - a. Personal introductions – IB – Plan for 2-3 minutes.
  - b. DLF/D Presentation—An introduction to her hopes, goals, methods, and philosophy regarding her role as Interim. She will be present at a board meeting shortly before the retreat. Board retreat is 8/20 from 3-8. Plan for her presentation to be about 15 minutes. JK –We should offer her the possibility of Q&A time. IB – There will be concrete times in place for each section so we do not run over and can focus on the task force areas.
  - c. Book Discussion
  - d. Three Focus Areas of the Visioning Task Force—Staffing and Action – DD – Include an introspective for what we did last year and what we could do better. Revisit last year’s goals and decide if we want to carry any forward. Also helps new board members. ES to include the easel summation from last year during the August board meeting to be covered in half an hour. IB – Retreat at IB’s house; dinner included.
  - e. Other Suggestions – no comments.
6. New business:
  - a. IB – Please send the liaison reports to the group instead of to IB.
  - b. DL to setup Jennifer with an email address when it is time; go through Lynn to start.
  - c. DD – In regards to financials, pledges came in very close to budget. There was 21k less in expenses – gas is much less expensive than it has been. We can apply 18k to demolition of the little house. Still in bidding process. Demolition to occur between August 6 - Sept. 6 so that the children are not around during the demolition. IB – Communicate with the church through Intercom. DD – We did announce it two years ago, but we will announce it again.
  - d. RM – Concerned about the Black Lives Matter sign given the current climate. IB – Ties in with the safety presentations that were discussed at the last board meeting. IB reached out to Scott, and he thinks that a safety presentation is a good idea and to look at the safety precautions of other congregations. ES – Issue is fear and safety. We need to work with the local police, and be safe and protect our congregation. IB will contact Scott again to see if he is able to

arrange a presentation by the police for the next board meeting, and perhaps a follow-up presentation to the congregation.

8:53 - DD motion to adjourn; unanimous approval

Next meeting: August 16, 7 pm

<b>Action Item</b>	<b>Responsible Party</b>
Write letter to Bellwood and run it by Scott	ES
Review the existing memorandum of understanding with Bellwood	ES
Announce little house demolition	DD
Contact Scott to see if he is able to prepare a presentation by the police for the next board meeting	IB