

Unitarian Universalist Church of the North Hills  
Board of Trustees Meeting – 12/16/14  
UUCNH East Room

Meeting called to order: 7:01 pm

Board Members in attendance: Bob Delaney, Dennis Doubleday, Mark Draa, Joyce Kepner, Kathy Gorka, Randy Minnich, Lynn Richards, Ed Rockman, and Rachael Smart

Ex Officio in Attendance: Greta Porter and Scott Rudolph

Absent: Ellen Saksen (Secretary)

1. Opening Question--discussion about using social media to our advantage:

“Facebook article looked like a “how to” rather than a “should we?”

“There’s a difference between the Community FB page and the Church FB page.”

“Website is an alternative for those who are worried about using FB”

“The Church website contains a flow of information”

“It could use more photos and links.”

2. Consent Agenda

\*November Minutes were approved.

\*Addition--March 22nd has been confirmed for Stewardship Sunday.

\*Discussion regarding Fundraising Report question. The Craft Group wishes to know if the Small Games of Chance license will be renewed. After substantial discussion Dennis moved/Randy seconded that in the absence of a Fundraising Chair Lynn (as liaison) should reapply for a SMG license. The \$125.00 fee would come from the Fundraising budget.

3. Mid-Year Congregational Meeting

Discussion about advertising the meeting to the Congregation according to Article 3 in the By-Laws. The meeting will be held after the Service on January 11th. The proposed Agenda is as follows:

\* The State of the Church--Mark

\* Bylaw Change--Bob?

\* Threshold Congregation Report-- ?

\* Systemic Change Presentation--Carol Ballance?

\* Two Minute reports from each Strategic Task Force--All

\* Cluster Discussion--Midge??

Ballot preparation, table set-up, etc. (Ellen to check with Andy Zadnik)

List of Official Members (Ellen and Bob)

Intercom Announcement--Scott/Lynne ?

Order of Service--Scott/Lynne

E-News--Scott/Lynne

Childcare--Greta will contact Allyson.

#### 4. Yahoo Groups

Joyce expressed concern about the organization of files on the Board Yahoo site. Others agreed that it is difficult to reference information. **Rachael, Joyce and Dennis agreed to work on the site to make it more readily accessible.**

#### 5. Systemic Change Request

Rachael reported that the Systemic Change Team wishes to engage in a Congregational Study Action Issue of reproductive justice (recommended by the UUA). The Team wishes to begin with the Lone Activist model by having Dawn Lindsay set up a table at Coffee Hour and chat with folks to gauge interest in this topic. If there is significant interest, the issue would then be presented at the mid-year Congregational meeting. Varied questions were raised by the Board. **Mark will contact Carol to ask about the Team's goals/timeline.**

The Team also wishes to change the proposed Share the Plate February recipient from UU Plan to Renee Wahn's Ugandan School. Rachael moved/Randy seconded that UU Plan would be moved to an open month later in the summer and that the Ugandan School would be the February recipient. Motion passed unanimously. **Rachael will let the Share the Plate/ Compassionate Service Team know about the switch.**

#### 6. Buildings and Grounds Updates

Mark reported that the roof repair is almost finished--the project is just a tad late because of the weather. Pete says that "it looks great and no more buckets!"

Scott reported that Pete is researching the automatic door situation and there is no "great rush" with completing this project.

Mark reported that the Little House utilities are shut off.

After discussion, Lynn moved/Dennis seconded that a Chalice Lighter Grant be submitted to the OMD for Parking Lot renovations. Mary Ellen Johnson, Joe Meier and Lynn are researching and writing the Grant for the application deadline of January 1, 2015. Lynn is to be the Congregational Contact person. Motion passed unanimously. **Lynn will coordinate the writing and submission of the Chalice Lighter Grant.**

#### 7. Strategic Goals Status Updates

- a. Buildings and Grounds--Mark has talked with Pete about addressing Rob Willig's report on the future status of B&G.
- b. Governance--Joyce reported that the TF is "on-track" with their revised Task List. Dennis suggested that "Filling Committee Chair Positions" be added as a weakness. Sue Broughton is assisting with a Work Chart design. A finished document would be a good addition to the CAR Master Folder.
- c. Charge, Authority and Responsibility--Rachael and Lynn presented the CAR Request for Information/Template regarding the structure/housing of each group's Master List. After much discussion, it was decided that the request/template could be sent out as presented. **Dennis will send the CAR Request for Information out via the Committee of Chairs distribution list. Rachael will post the approved CAR files to the Yahoo website.**
- d. Strategic Plan/TCT--Scott reported that the Team is moving in the direction of compromise in addressing the scope of the Plan. In February, a conversation about covenanting will be commenced.
- e. On-going Board Duties--Joyce and Rachael are working on a timeline that incorporates By-Law & Policy information. They envision one or two pages of bullet points that will reference each duty. It was suggested that the Board schedule a time for collective brainstorming of Board duties.

#### 8. Spiral Scouts

Scott presented a thorough overview of the Spiral Scout history/request for UUCNH sponsorship and recommended that the BOT approve their request. After some questions/conversation, it was decided that UUCNH would vote (Lynn moved/Dennis seconded) to sponsor the Excelsior Circle of the Spiral Scouts since the group's leadership, organization and activities appear to be very much in line with UU values. The motion passed unanimously. **Scott will draft a letter of**

**Agreement and Kathy will check with Bellwood about the Scouts using some of their space on Sundays.**

After discussion, an additional Share the Plate item was unanimously approved for January. Moved by Dennis/Joyce second.

After a motion by Ed/Joyce seconded--the meeting was adjourned for the Board Huddle at 8:45 p.m.

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### **ACTION ITEMS**

**In the absence of a Fundraising Chair, Lynn will let the Craft Group know that she is designated by the BOT to renew the Small Games of Chance license.**

**Mid-Year Congregational Meeting Preparations--All Board members and Ex Officio Members --see Item 3 for specific tasks.**

**Rachael, Joyce and Dennis will reorganize the Yahoo website to make it more readily accessible.**

**Mark will contact Carol Ballance to ask about the Systemic Change Team's goals/timeline for presenting a Congregational Study Action Item.**

**Rachael will let the Share the Plate/Compassionate Service Team know about Share the Plate switch for February.**

**Lynn will coordinate the writing and submission of the Chalice Lighter Grant.**

**Dennis will send the CAR Task Force Request for Information out via the Committee of Chairs distribution list.**

**Rachael will post the Board-approved CAR files to the Yahoo website.**

**Scott will draft a Letter of Agreement between UUCNH and the Spiral Scouts group.**

**Kathy will check with Bellwood about the Scouts using some of their space on Sundays.**

Submitted by Substitute Secretary,  
Lynn Richards