

3/17/15

## UUCNH Board Meeting

Board Members in attendance:

Mark Draa	Randy Minnich
Ed Rockman	Rachael Smart
Dennis Doubleday	Bob Delaney
Lynn Richards	Ex Officio in attendance: Scott Rudolph, Ellen Saksen
Joyce Kepner	
Kathy Gorka	Absent: Greta Porter

1. Opening question – review the questions to be answered at Board huddle
  - Does multiculturalism play a role in awareness of issues at all?
  - Any issues with staff might need to be addressed in actual board mtg? Process would be that board prez and minister address issue the very next day
  - Suggestion is to go thru each questions at end of each board mtg otherwise it becomes too easy to just say we did fine
  - Move “f” to “a”?

2. Consent Agenda
  - a. Randy read Sunday Services note from Tassi B. Still need Sunday Services chair.
  - b. KG meeting with Bellwood pres

JR motion to accept, JK second, unanimous

3. John Balance as ministerial candidate
  - Lending our moral support, not financial, “vouching” for him – board vote rather than congregation
  - Make statement to congregation during annual meeting that board has accepted this, put in intercom article - MD
  - Address whether we need to have policy on this later

RS Motion to formally sponsor John Balance , JK seconds, unanimous

4. Annual meeting 5/17

- Need to notify congregation two Sundays ahead of mtg, 5/2
- Generate proxy materials – ES to get materials, MD to draft agenda
- Will be voting on covenant as well as new board members
- Threshold will also get time
- Recap board goals and report progress? Will do recap of year

#### 5. Making Lindsay a paid employee

- Paying her as bookkeeper as opposed to her volunteering her time
- Did not have budget item for this in 2015, but it had a deferral to retained earnings
- Can we add for 2015-2016?
- Also talked about expanding Lynne's hours and asking her to take over bookkeeping
- SR to talk to Lynne about whether more hours are even wanted
- Lindsay work is good and she has done a good job in the past
- DD ask finance committee to put proposal together on what it would take to hire Lindsay - pro-rata basis for this year?

#### 6. Group Health Insurance

- DD in the middle of the process –when he completes process and is put in touch with broker, will report out
- Would be good for employees working ¾ time = SR, GP, Lynne and Linda Moser at Bellwood
- More info at next meeting, July is deadline - DD

#### 7. Strategic Goals

- B&G – Pete submitted budget (more a wish list) – getting to crisis level about what to do. Are we having more difficulty now getting chairs than beforehand? IF so, why? Think about reconvening B&G committee? Now is the time to change how it works. Time to hire someone to be paid to be pointperson? Capital campaign to build up reserve for B&G necessities? Maybe a transitional solution is needed – stepwise. What would this look like? Need some planning as opposed to being reactive. Do we have master list – could be helpful! Need two skill sets; planning/organizing and fixing. Church admin usually does that piece. MD, DD, SR to meet with Pete and Diana
- Governance – JK passed out attribute comparison matrix but committee hasn't filled it out yet. Add another column titled "Knowledge Mgmt" Goal for next month is draft ppt for review for annual meeting
- CAR – Go through DUD and B&G CAR docs. Add "interior" after "overall". DUD has always fallen under budget of B&G – maybe DUD should just become part of B&G. Charge and authority overlap, Board to talk to Pete and Diana about current and future situation. Approve DUD CAR now but keep in mind potential rollup into B&G CAR. ER motion to approve with changes, DD seconds, unanimous. B&G CAR - Last bullet under Responsibilities should fall under Authority. DD motion to approve, ER second, unanimous.

- Strat plan w/ threshold – SR reintroducing conversation about board role with threshold, but nothing new otherwise. Next step is to meet with those who signed up, share ideas, and then what? TCT managing process. Need framework of plans with timeframe and accountability? Board may need to ask or for it and SR maintains it exists. RM/KG/SR meet with chris and paul before next board meeting? Board asking for something different than what they are currently doing. Maybe need a course addition. Board charge SR with getting plan, timeframe, responsibility. Also need a comparison of dreams vs. signups. **MD charges SR to move the ball forward and refocus efforts -** plan is deliverable for final year. Expectation is concise vision statement and framework/collaboration with board to develop strategic plan with milestones. Board consensus on this achieved.
- Ongoing board duties - Nothing new but for annual meeting prep, liaisons need to remind committees that budgets need to be worked on for annual meeting – reminder to be sent out in Feb for summary for annual report and proposed budget.

8. Update from task force for committee chairs (coordinators)

- Rena Feingold has begun as kitchen coordinator
- Still need fundraising, compassionate service (good working group w/o a chair), and B&G
- Gatekeepers still needed

9. Reminder – 2015 district assembly 3/27-28

MD motion to adjourn, DD 2<sup>nd</sup> - Adjourn 9:02

Next meeting 4/21/15

Action Item	Responsible Party
Move “f” to “a” in board meeting process?	SR
Make statement to congregation during annual meeting that board has accepted JB as ministerial candidate, put in intercom article	MD
Generate proxy materials – ES to get materials, MD to draft agenda	ES, MD
SR to talk to Lynne about whether more hours are even wanted	SR
ask finance committee to put proposal together on what it would take to hire Lindsay - pro-rata basis for this year?	DD
DD in the middle of researching healthcare process –when he completes process and is put in touch with broker, will report out	DD

MD, DD, SR to meet with Pete and Diana	MD DD SR
Add another column titled "Knowledge Mgmt"	JK
Board to talk to Pete and Diana about current and future situation.	MD
Last bullet under Responsibilities should fall under Authority	LR
MD charges SR to move the ball forward and refocus efforts re:threshold committee	SR