

Decoration and Universal Design Team CAR Document

Approved 2015-03-17

Charge

The Decoration and Universal Design Team (DUD) is charged with the stewardship of the overall interior aesthetic presentation and inherently welcoming nature of the facilities at the Unitarian Universalist Church of the North Hills (UUCNH).

Authority

The Decoration and Universal Design Team has the authority to oversee the fixtures, furnishings, and finishes of the church interior. DUD will work with the Minister, Buildings & Grounds, Connections Team, and others as needed.

Responsibilities

- 1) Develop and maintain a Master List of activities, duties, timelines, tasks, formats, etc. for which DUD is specifically responsible.
- 2) Maintain a relationship with and provide monthly updates to the team's Board Liaison.
- 3) Develop and submit a proposed budget for the team as part of the annual church budgeting process.
- 4) Submit a report on the team's activities for inclusion in the UUCNH Annual Report to the congregation.