

Stewardship Team CAR Master List

July 17, 2015

Timeline

September

First Team meeting to discuss an annual goal, e.g., "To expect commitment and generosity."

Stewardship and Finance Chairs meet to discuss status of pledges.

October

Chair shares a "snapshot" of pledge groupings with the Team and after discussion, with the Congregation.

General reminder of UUCNH's history of generosity, service and sacrifice.

Discuss the annual format of pledge collections, e.g.:

-- One-on-one Canvassing

-- Stewardship Sunday--entire congregation

--Small Group dinners and pledging

Set calendar dates for Lead Pledgers Thank You Event and Pledge Collection

November

Set a Pledge Leader Amount for the following year. Publish an announcement of the amount with rationale.

Design a "Giving Guide" pamphlet/pie chart

December

Write a short report for the Mid-year Congregational meeting.

January

Present the report at the mid-year meeting.

Discuss Testimonial speakers and timeline with the Minister.

Send out invitations/rsvps to the Lead Pledgers for the Thank You Event

Construct a calendar of activities leading up to the Pledge Event

February

Chair solicits early pledging from the Board of Trustees, the Stewardship Team and RE Teachers

Host the Pledge Event.

March

Submit a Budget to the Finance Committee.

Organize, create and host the annual Stewardship Event.

April

Debrief regarding what “worked well (or not)” regarding the Stewardship Event.

Chair of Stewardship and Chair of Finance meet regarding outstanding pledges.

Contact members who have not pledged.

Submit an Annual Report to the Congregation

May

Continue collecting pledge cards. Write for the Intercom.

June

Continue collecting pledge cards through end of the month. Write for the Intercom. Work on Simple Gifts Program: brochure and greeting card. Meet with artist to finalize the design.

July

Simple Gifts Program is ready for launch and inter-church publicity.

August

Attend Committee of Chairs Retreat.

Stewardship Educational Responsibilities to the Congregation

Written Communications

Blog

Stewardship UUCNH Website

Occasional Intercom Columns

Promote Themes

Stewardship is about money.

A history of sacrifice, service and generosity

Conduct Coffee and Conversation sessions to:

Address concerns

Provide information/rationales

Simple Gifts Program and Information Piece

Legacy Program and Pamphlet

Team Diversity Recommendations

Technology Expert

Lead Pledger

RE Member

Team Tenure

Board Liaison