

Connections Team CAR Document

Approved 2014-05-01

Charge

In order to build a loving religious community, the Connections Team is charged to welcome and orient visitors to the Unitarian Universalist Church of the North Hills (UUCNH); to define, facilitate, and promote a path to membership program; to encourage and facilitate deeper connections within the UUCNH community; to ensure that prospective and new members understand the benefits and responsibilities of membership; to promote the integration and retention of friends and members; to keep an accurate roll of church visitors, friends, and members for both UUA certification and church use; and to recruit, train, and supervise greeters for all Sunday Services.

Authority

The Connections Team has the authority to develop and implement procedures, programs, and events to fulfill the team's charge in accordance with UUCNH Bylaws, including access to the membership module of the church database. It will work in consultation with the Minister and will also coordinate activities with the Sunday Services Team, Caring Team, Leadership Development Team, and others as needed.

Responsibilities

- 1) Develop and maintain a Master List of activities, duties, timelines, tasks, formats, etc. for which the Connections Team is specifically responsible.
- 2) Maintain a relationship with and provide a monthly update to the team's Board Liaison.
- 3) Develop and submit a proposed budget for the team as a part of the annual church budgeting process.
- 4) Submit a report on the team's activities for inclusion in the UUCNH annual report to the congregation.